

## MEMBER DEVELOPMENT REQUEST

### ***COURSE/CONFERENCE/DEVELOPMENT ACTIVITY DETAILS***

Course/Development Activity Title:

Date:

Location:

Cost:

### ***DELEGATE DETAILS***

Name:

Group Leader Name:

### ***Please provide some brief details***

1. How do you think you may benefit from this development opportunity?
  
  
  
  
  
  
  
  
  
2. How and when will you share the skills/information gained with your colleagues?  
(please circle appropriate choice(s))
  - Feedback at a meeting
  - Written report or summary
  - Other please specify .....

*Please return this form to Anthony Clements, Principal Democratic Services Officer  
(anthony.clements@onesource.co.uk, tel: 01708 433065).*

For completion after receipt from Member:

Member Development Budget Holder Approval:

Signed:

Date:

Member Development Group Agreement:

Signed:

Date:

Group Leader Comments (Optional):

## **POST DEVELOPMENT FEEDBACK FORM**

Members attending training and development activities are encouraged to provide a brief report to the Member Development Group (using for instance the questions suggested below):

**Would recommend this course to Members:**

**YES / NO**

**What have you done/are planning to do differently as a result of this training?**

**Did this workshop/conference/ training course influence your way of thinking/ understanding of the subject?**

**YES/NO**

Please elaborate on your answer:

**How did this development/training enable you to better represent your electorate or carry out your role as a Councillor?**

*Please return this form to Anthony Clements Principal Democratic Services Officer  
(anthony.clements@onesource.co.uk, tel:01708 433065)*

*Please note that your thoughts above may be discussed at the future Member Development Group Meetings and possibly displayed on the Council's Intranet under the Member Development section.*